

GAUTAM SINGHANIA GLOBAL SCHOOL, THANE
Document Verification For Nursery, Jr.KG and Sr. KG

Dear Parents,

You are requested to visit Smt. Sulochanadevi Singhania School, Thane on the day of the document verification along with your ward for whom you are seeking admission at GSGS, Thane.

In case of parents being unavailable on the date, please authorize the ward's grandparents/relative to accompany your ward along with the necessary documents on the assigned date for submission.

Parents of the provisionally selected children for Nursery, Jr. KG and Sr. KG (2023-24) based on random shortlisting will have to produce the following **documents for verification** in the school.

1. The **printout** of the online application form **strictly on the A4 size good quality paper**. Kindly do not fold the printout.
2. The original document and **one self-attested photocopy** of the **Birth certificate of the applicant**.
 - Gazette copy in case if any change/s in the name / spelling of the applicant other than mentioned in the birthcertificate.
 - Adoption Deed **in case of adopted children**.
3. The original document and **one self-attested photocopy** of the **proof of residence in the parent's name (any one from the following)**:
 - Latest Electricity bill
 - Latest Landline (not mobile) bill
 - Valid Passport
 - Ration Card (in case of parents staying in a jointfamily).
 - Aadhar Card
 - Copy of Agreement with the builder.
 - Possession letter from the builder.
 - Leave & License Agreement - registered rent / lease agreement receipts / copy in case parents staying in leasedapartments.
 - Company letter in case the accommodation is provided by the company of either of the parents.

4. **Schedule of the Document Verification**

Day, Date	Classes & Time	Venue
2 nd March, 2023	Jr.KG Document verification from 8:15a.m. to 11:15a.m.	Smt. Sulochanadevi Singhania School, Thane
3 rd March, 2023	Sr.KG Document verification from 8:15a.m. to 11:15a.m. Nursery Document verification from 2:00p.m. to 4:30p.m. (Kindly avoid vehicular entry into school between 3p.m. and 3:30pm on account of school children's regular departure)	Smt. Sulochanadevi Singhania School, Thane

5. It may be noted that the admission may be denied to provisionally admitted children on the following grounds:
 - Failure to submit one or more documents as required in original and with an attested photocopy.
 - Falsification of any documents/information.

By order
Dr. Revathi Srinivasan
GAUTAM SINGHANIA GLOBAL SCHOOL, THANE
25th February, 2023